



Distribution Partner Requirements

PARTNER REQUIREMENTS

Shipping/Importation Experience

- Demonstrates importation experience in the past 24 months of at least 3 ocean containers.
- Ability to import and distribute at least 3 containers in a year.
- Proves knowledge of the documentation required for successful import
- Can provide sound references from other groups that have supplied humanitarian aid by ocean freight to your organization.
- Responsible for any and all costs once the container lands at an ocean port including, but not limited to: importation taxes and duties, demurrage and detention, inland transportation, storage and distribution.

Organizational Structure

- Can provide proof of non-profit status.
- Can provide evidence of financial stability, access to resources, and any applicable government exemptions or exonerations that will help to meet all logistical and financial obligations associated with receiving a shipment from FWM.
- Relies on staff more so than volunteers
- The partner writes well in English and speaks in English
- Readily available via Telephone/Skype
- Able to present the Gospel message in a culturally appropriate way
- Has regular staff/volunteers that are physical and or Occupational therapists
- Has experience or willingness to host international Mission Trip Teams an additional benefit.

On-going programs

- Runs ongoing community programs which allow for repair, follow-up and relationship building with the recipient.
- Has a plan for distribution already drafted or implemented
- Ability to provide high quality photos and video
- Use of recipient applications and archives them
- Has a a digital database of all recipients

DISTRIBUTION REQUIREMENTS

- Does not distribute unassembled wheelchairs for any reason
- Ability to participate in our training program (either in person 5-day training or 6 hour skype training)
- Ability to train all volunteers and sub-distribution partners on proper assembly, fit, and distribution
- Ensure all wheelchairs are assembled, distributed, and properly fitted by staff or volunteers that have been trained by FWM
- Ensures all distributions include a training session and review of the FWM User Manual.
- Guarantees wheelchairs are to be given at no cost to the poorest of the poor, without discrimination.
- Ensures that recipients must not already have a functional wheelchair.

- Ensures recipients must need a wheelchair for mobility.
- Must have an application process to vet wheelchair requests.
- Must have a digital database to track both past wheelchair recipients and pending requests.
- Able to report to FWM within 180 days of customs clearance to provide photos, inventory updates and distribution information. The partner has provided high quality and usable digital photos with stories
- Able to document their commitment to providing maintenance/repairs on the wheelchairs

SHIPPING DETIALS

- Wheelchairs come unassembled in 40' HC containers of 550.
- Containers must be returned and are not a part of the donation.
- Wheelchairs cannot be delivered in the U.S.